



SERS SNOHOMISH COUNTY
EMERGENCY RADIO SYSTEM

Providing countywide public safety radio communications

SERS BOARD OF DIRECTORS

REGULAR MEETING AGENDA

September 6th, 2018

10:00 A.M - 1:00 P.M.

- 1. CALL TO ORDER & ROLL CALL**
- 2. INTRODUCTIONS & ANNOUNCEMENTS**
 - A. Rosemary O’Neil – SERS Public Education Specialist
- 3. PUBLIC COMMENT & QUESTIONS**
- 4. CONSENT ITEMS**
 - A. SERS August 2018 regular Board of Directors meeting minutes
 - B. SERS August Payroll, Invoice and Expense Summary
 - i. Invoices are available for review as well
- 5. PERSONNEL RECOGNITION**
- 6. REPORTS**
 - A. SERS Executive Director’s Report
 - i. Radio System Negotiations Update
 - B. Budget Committee Report
 - C. Future Funding Committee Report
 - D. Governance Committee Report
 - E. Personnel Committee Report
 - F. Snohomish County 911 Report
 - G. Community Transit Report
- 7. OLD BUSINESS**
 - A. SERS/SNO911 Merger – Reference materials in packet



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- 8. NEW BUSINESS (Red denotes board action requested)**
 - A. **Motorola 7.16 project final acceptance**
 - B. 2018 spending plan update
 - C. **2019 budget review & approval**
 - D. **2019 SERS assessments and SNO911 "Calls for Service" change**
 - E. **Payroll and Purchasing Specialist contract position review**
 - F. **System Services Supervisor position review**
 - G. **Contract ECS position review**
 - H. Public Outreach Program Overview (if time allows)

- 9. EXECUTIVE SESSION (10 Min.)**

- 10. UPCOMING TOPICS / NEXT MEETING PREPARATION**
 - A. SNO911/SERS Merger Vote

- 11. BOARD MEMBERS TO SIGN DOCUMENTS (if any)**
 - A. President, Secretary, Treasurer and Brad Cattle, Esq.

- 12. ADJOURN**

ANTICIPATED HANDOUTS:

Board Packet Containing:

1. This agenda
2. Draft minutes from previous SERS Board Meeting (Agenda Item 4A)
3. Payroll, Invoice and Expense Summary for June 2018 (Agenda Item 4B)
4. SERS Executive Director's Report (Agenda Item 6A)
5. Action Summary & Motorola 7.16 Acceptance form (Agenda Item 8A)
6. 2018 updated RR spending allocations (Agenda Item 8B)
7. Action Summary & 2019 Proposed Budget (Agenda Item 8C)
8. Action Summary & 2019 SERS Assessments (Agenda Item 8D)
9. Action Summary & Payroll & Purchasing Specialist job description (Agenda Item 8E)
10. Action Summary & System Services Supervisor job description (Agenda Item



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- 8F)
11. Action Summary & Proposed Contract ECS Agreement (Agenda Item 8G)
 12. SNO911 merger documents (courtesy copy, no action required)

Upcoming SERS Board & Committee Meetings:

Future Funding & Governance Committees

When: September 20th, 1:00 – 3:00 PM

Where: Snohomish County Administration Building, 6th floor, Room 6A02.

Budget & Personnel Committees

When: September 27th, 1:00 – 3:00 P.M.

Where: Snohomish County Administration Building, 6th floor, Room 6A04

SERS Board of Directors

When: October 4th, 10:00 AM – 12:00 PM

Where: Edmonds City Hall, 3rd floor meeting room