



**SERS SNOHOMISH COUNTY**  
**EMERGENCY RADIO SYSTEM**

*Providing countywide public safety radio communications*

**SERS BOARD OF DIRECTORS**

**REGULAR MEETING AGENDA**

May 3<sup>rd</sup>, 2018

10:00 A.M - 1:00 P.M.

- 1. CALL TO ORDER & ROLL CALL**
- 2. INTRODUCTIONS & ANNOUNCEMENTS**
- 3. PUBLIC COMMENT & QUESTIONS**
- 4. CONSENT ITEMS**
  - A. SERS April 1, 2018 Regular Meeting Minutes
  - B. SERS April 2018 Payroll, Invoice and Expense Summary
- 5. PERSONNEL RECOGNITION**
  - A. New Employee – Cabe Bartz
- 6. REPORTS**
  - A. SERS Executive Director's Report
  - B. Budget Committee Report
  - C. Future Funding Committee Report
  - D. Governance Committee Report
  - E. Personnel Committee Report
  - F. Snohomish County 911 Report
  - G. Community Transit Report
  - H. Stantec Report
  - I. PSERN Report
- 7. OLD BUSINESS**
  - A. SERS Snohomish County 911 Merger Steering Committee Update
  - B. Radio System Negotiations Planning (Update Narrative, Executive Session)



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- C. Draft Ordinance/County Council Meeting Update
  
- 8. NEW BUSINESS / ACTION ITEMS**
  - A. Master Lease Agreement with PUD for Eagle Ridge and Three Lakes
  - B. Amendment #5 with Stantec – allows billing due to services provided beyond amendment #4 dates
  - C. Updated contract to allow SERS to bill Startouch on behalf of DNR (pass-through) and update to yearly renewals
  - D. Request for lease extension for Fire Trail Site
  - E. Removal of Stantec and PSERN reports from future agendas
  
- 9. EXECUTIVE SESSION (30 min.)**
  - A. Updated negotiations narrative
  - B. Goals of System Upgrade Project Discussion
  
- 10. UPCOMING TOPICS**
  - A. Approval for Amendment #6 with Stantec for negotiations support
  
- 11. BOARD MEMBERS TO SIGN DOCUMENTS**
  - A. President, Secretary, Treasurer and Brad Cattle, Esq.
  
- 12. ADJOURN**

**ANTICIPATED HANDOUTS:**

Board Packet Containing:

- 1. This agenda
- 2. Draft minutes from previous SERS Board Meeting (Agenda Item 4A)
- 3. Payroll, Invoice and Expense Summary for March 2018 (Agenda Item 4B)
- 4. Executive Director Report (Agenda Item 7A)
- 5. Master Lease Agreement with PUD (Agenda Item 11B)
- 6. Updated SERS Directors List
- 7. Amendment #5 with Stantec (legal approved)
- 8. SERS agreement with Startouch (legal approved)



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9. Lease extension for Fire Trail site



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**MAY 2018 MEETINGS:**

SERS-SNO911 Merger Steering Committee

When: May 7<sup>th</sup>, 2:00 PM

Where: County Administrative Building, 6th Floor, Room 6A03

Motorola Subscriber Demonstrations

When: May 9<sup>th</sup> and 10<sup>th</sup>, 9 A.M. – 4 P.M. (Drop-In)

Where: Embassy Suites Lynnwood - 20610 44<sup>th</sup> Ave. West, Lynnwood, WA 98036

SERS-SNO911 Merger Steering Committee

When: May 14<sup>th</sup>, 2:00 PM

Where: County Administrative Building, 6th Floor, Room 6A03

SERS-SNO911 Joint Board Meeting (Tentative)

When: May 17<sup>th</sup>, 11:00 A.M.

Where: TBD

Future Funding Governance Committee

When: May 17<sup>th</sup>, 1:00 PM

Where: Snohomish County Administration Building, 6th floor, Room 6A02.

Budget Committee

When: May 24<sup>th</sup>, 1:00 P.M. – 3 P.M.

Where: Snohomish County Administration Building, 6th floor, Room 6A04

Personnel Committee

When: May 30<sup>th</sup>, 10 A.M. – 12 P.M.

Where: TBD

SERS-SNO911 Merger Steering Committee

When: May 30<sup>th</sup>, 1:00 P.M. – 3 P.M.

Where: County Administrative Building, 6th Floor

SERS Governing Board

When: June 7<sup>th</sup>, 10 A.M. – 1 P.M.

Where: Edmonds City Hall, 3rd floor meeting room