

SNOHOMISH COUNTY EMERGENCY RADIO SYSTEM BOARD

Regular Meeting

August 2nd, 2018

SERS Governing Board in Attendance	<input checked="" type="checkbox"/> Bob Colinas	Brier	<input checked="" type="checkbox"/> Jerry Smith	Mountlake Terrace
	<input checked="" type="checkbox"/> Michael Nelson	Edmonds	<input type="checkbox"/> Jennifer Gregerson	Mukilteo
	<input type="checkbox"/> Cassie Franklin	Everett	<input checked="" type="checkbox"/> Brian Haseleu	Sno. County
	<input checked="" type="checkbox"/> Bryan Stanifer	Lynnwood	<input checked="" type="checkbox"/> Richard Schrock	South County Fire
	<input checked="" type="checkbox"/> Jon Nehring	Marysville	<input type="checkbox"/> Dr. Kent Saltonstall	Woodway
	<input checked="" type="checkbox"/> Pam Pruitt	Mill Creek	<input type="checkbox"/>	

<input type="checkbox"/> Michael Catlett	Brier	<input type="checkbox"/> Doug Dahl	South County Fire
<input type="checkbox"/> Paula Swisher	Brier	<input type="checkbox"/> Bruce Stedman	South County Fire
<input type="checkbox"/> Al Compaan	Edmonds	<input type="checkbox"/> Elizabeth Mitchell	Woodway
<input checked="" type="checkbox"/> James Lawless	Edmonds	<input checked="" type="checkbox"/> Tom Howard	Woodway
<input checked="" type="checkbox"/> Jim Lever	Everett	<input checked="" type="checkbox"/> Eva Ammons	SERS
<input checked="" type="checkbox"/> Timothy Key	Everett - Fire	<input type="checkbox"/> Craig Boyd	SERS
<input checked="" type="checkbox"/> John DeRousse	Everett	<input checked="" type="checkbox"/> Ralph Krusey	SERS
<input checked="" type="checkbox"/> Art Ceniza	Lynnwood	<input checked="" type="checkbox"/> Brad Steiner	SERS
<input type="checkbox"/> Richard Smith	Marysville	<input type="checkbox"/> Kurt Mills	SNOCO911
<input checked="" type="checkbox"/> Greg Elwin	Mill Creek	<input checked="" type="checkbox"/> Terry Peterson	SNOCO911
<input checked="" type="checkbox"/> Scott Eastman	Mill Creek	<input checked="" type="checkbox"/> Paul DeCamp	Comm Transit
<input checked="" type="checkbox"/> Greg Wilson	Mountlake Terrace	<input type="checkbox"/> Brad Cattle	Anderson Hunter
<input type="checkbox"/> Peter Caw	Mountlake Terrace	<input checked="" type="checkbox"/> Jordan Stephens	Anderson Hunter
<input checked="" type="checkbox"/> Chris Alexander	Mukilteo	<input type="checkbox"/> Andy Rushack	STANTEC
<input type="checkbox"/> Cheol Kang	Mukilteo	<input type="checkbox"/> David Mendel	King County
<input type="checkbox"/> Susan Neely	Sno. County	<input type="checkbox"/>	
<input type="checkbox"/>		<input type="checkbox"/>	

Guests in Attendance	Tim Thometz (ICOM)		
	Kevin Robinson (Day Wireless)		
	Chief John Dyer (LSPD)		
	Margaret Vanderwalker (Msvl PD)		

AGENDA ITEMS	COMMENTS & DISCUSSION	ACTION/ FOLLOW-UP
Call to Order / Roll Call	SERS President Mayor Jon Nehring called the meeting to order at 10:51 a.m.	
Introductions & Announcements	None.	
Public Comments	None.	
Consent Items	Motion made by Bob Colinas to approve consent items: the SERS June minutes and the June and July Payroll and Invoices and Expense Summary. Brian Haseleu seconded, all in favor.	Consent Approved
Personnel Items	President Jon Nehring acknowledged Ralph Krusey is retiring from his interim position at SERS. He thanked Ralph for his professionalism, character, dedication, and service to SERS. Brad Steiner presented Ralph with an engraved award in appreciation for his time with SERS. Others in the room offered thanks for his	

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<p>Reports</p>	<p>service and acknowledged Ralph's efforts at SERS including his going out to each city and agency in the county to promote SERS need to upgrade the radio system and getting 16 cities and 11 Fire Districts on board to go forward with the Ballot measure resulting in Snohomish County putting the measure on the ballot. Ralph thanked the Board and the SERS staff for their ability to become a great Board with great Committees that work so well together. He thanked Eva Ammons for being the backbone of SERS with all the hard work she does.</p> <hr/> <p>Commissioner Schrock mentioned that he is circulating a sign-up sheet asking if anyone wants to be informed of the campaign or political news related to the ballot issue. If you would like to get this information please put your details on the sign-up sheet.</p> <hr/> <p>SERS Executive Director's Report: Brad Steiner reported that his report is included in the Agenda Packet. If anyone has any questions he encouraged people to reach out to him. In the interest of time he did not go into details. Weekly meetings still occur with Motorola. Resumes are coming in for the Public Outreach position. Interviews should begin to be scheduled next week.</p> <p>Budget Committee Report: Brian Haseleu reported that a "draft" 2019 budget is included in the Agenda Packet and more work will be done on this prior to the next meeting.</p> <p>Future Funding Committee Report: Commissioner Schrock mentioned that there is a public hearing on 8/16/18 at 1:00 p.m. This is an open meeting, the subject of the meeting will be the issue of expanding coverage to rural areas, and tall building (and schools) discussions. These topics relate to the long and short term needs related to the radio system.</p> <p>Governance Committee Report: President Nehring stated that with the retirement of Jim Lever there's isn't a Governance Chair. The options available at this time are ask for volunteers, or we can temporarily move this under the Future Funding Committee. It was decided that for the interim, Governance Committee will fall under Future Funding Committee.</p> <ul style="list-style-type: none"> • Bob Colinas brought up the topic of budget. Regarding the ILA and the date set in the ILA for the adoption of a budget. Brad Steiner acknowledged that he is offering the 2019 budget for review today. It was concluded that there are no ramifications of waiting until September to formally adopt a budget. Legal representation concurred. <p>Personnel Committee Report: Greg Wilson reported that they did meet to discuss personnel issues. It was discussed and decided that Everett D/C John DeRousse will take part in this Committee as continuity from the position that Jim Lever held. D/C DeRousse accepted this position. All were in favor.</p> <p>Snohomish County 911 Report: Terry Peterson reported there are no updates at this time.</p> <p>Community Transit Report: Paul DeCamp stated that they have completed their fleet conversion (with one exception) from IP MobileNet to Cellular for data connectivity. The decommissioning will begin in August. The new voice implementation is progressing. Still in meetings on that.</p>	

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Old Business	<p>A. SERS Snohomish County 911 Merger Steering Committee Update, President Nehring thanked Bryan Stanifer and Pam Pruitt for all their efforts with the Committee. Good work done and thanks. The question was brought forth if Brad Steiner should be directed to put this merger topic on the October Board Meeting instead of September. Bob Colinas stated unless SERS votes to merge it's best to put off until October or later. Richard Schrock said that it should go on the September agenda and he will make a motion in that meeting regarding this topic. Legal stated that it is appropriate to put it on the September agenda. There are two reasons for this timeline, one would be for the timing of budgeting and payroll and the other is the filing of merger documents with the State. President Nehring said that it will go on September's agenda and we'll discuss it then. President Nehring acknowledged the great work of the SERS Board and stated that this is a great Board and he's pleased to sit on this Board.</p> <p>*Commissioner Schrock made the motion that Chris Alexander and Pam Pruitt get together for further discussion and language for the merger. They are both willing to do this. Jim Lawless seconded, all in favor.</p> <p>B. County Ordinance Update: Brad Steiner stated that he will continue to bring information forward as needed.</p>	MOTION PASSES
New Business	<p>A. Amendment to Snohomish County PUD Contract at Frailey RF Site. See the document in your packet. The motion was made by Richard Schrock to authorize the SERS Exec. Director and the SERS Board President to approve via signature the first amendment to the existing contract between SERS and the Snohomish County PUD with all red-line edits accepted as presented to the Board today. Jerry Smith seconded, all in favor.</p> <p>B. 2018 Spending Plan Review: Brad Steiner outlined the documents in the Board packet regarding budgets. At this time this is informational only. No action required. He stated that this is a reorganization of priorities in the spending plan. His emphasis was on the MDC failures that need repairs. He communicated that it is important to have additional devices. He has approved additional equipment for monitoring. There are no additional dollars required. Brian Haseleu confirmed that this was discussed at the Budget Committee. Bob Colinas thanked Brad for his review of the spending and cost saving measures.</p> <p>C. 2019 Budget Review: Brad Steiner stated that this is a little bit of a departure in the format. Part of which is because he is proposing that SERS start to add more detail to its budget. This helps with planning and accountability. Brad wants to start listing costs and budget by site to provide further cost identifications so profit can grow. If anyone wants to talk with Brad about this, please reach out to him. Brian Haseleu stated that he and Bryan Stanifer did sit down with Brad and discuss this level of detail. Bob Colinas talked about the total percentage of increase is 2.86% or \$16,438.08. (see page 5) Richard Schrock asked if the Budget Chairman subscribes to this proposed budget change? Brian Haseleu stated yes.</p>	MOTION PASSES

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	<p>i. CAO headcount reclassification: Clarification this is not an additional person, but a movement of a position. The Executive Director's position has been absorbed into the O&M Budget rather than the ER&R Budget. The headcount year over year is the same.</p> <p>Brad Steiner brought up two areas related to Future Improvement. See page 6 of 8. This is what is planned for ER&R expenditures for 2019. Please note, in the future the discussion of sub-funds will be held. There should be clarification as to what these funds are used. He just wanted to present a change in view. He's working with the County and the BARS manual to assign areas of expenditures.</p> <p>The topic of calls for service was brought forth. Terry Peterson said that there was an issue found in the current reporting but work is being done on that, this could be due to the consolidation and to New World implementation. Terry agreed with Brad Steiner that a list of CFS for the agencies can be distributed. There is area and population raw data for 2017 and 2018 that can be reviewed. This is the first year that SNO911 has provided this data and how CFS are counted in the new SNO911 ILA. There will be a discussion on this as it relates to assessments and budget. It was suggested and agreed that there be a SNO911 Board Representative at the next Budget Committee meeting to address this issue.</p>	
Executive Session	Executive Session began at 11:56 and ended at 12:08 p.m.	
Reconvene to Regular Session	No further meeting topics.	
Adjourn	Motion made by Jerry Smith to adjourn the meeting, seconded by Chris Alexander, all in favor. Meeting concluded at 12:10 p.m.	MOTION PASSES
Upcoming Meetings	<ul style="list-style-type: none"> ▪ SERS-SnoCo911 Merger Steering Committee, August 16, 2018; 2:00 PM at County Administrative Building 6th Floor ▪ Future Funding /Governance Committee Meeting, August 16, 2018; 1:00 PM at Snohomish County Administration Building, 6th floor. ▪ Budget Committee, August 29, 2018; 1:00 PM at Snohomish County Administration Building, 6th floor. ▪ Personnel Committee, August 23, 2018, 1:00 PM at Snohomish County Administration Building, 6th floor. ▪ SERS Governing Board, September 6, 2018; 10:00 at Edmonds City Hall, 3rd floor meeting room. 	