

# SNOHOMISH COUNTY EMERGENCY RADIO SYSTEM BOARD

## Regular Meeting

**April 5th, 2018**

<b>SERS Governing Board in Attendance</b>	<input checked="" type="checkbox"/> Bob Colinas	Brier	<input type="checkbox"/> Jennifer Gregerson	Mukilteo
	<input checked="" type="checkbox"/> Michael Nelson	Edmonds	<input checked="" type="checkbox"/> Brian Haseleu	Snohomish County
	<input checked="" type="checkbox"/> Bryan Stanifer	Lynnwood	<input checked="" type="checkbox"/> Richard Schrock	So. County RFA
	<input checked="" type="checkbox"/> Jon Nehring	Marysville	<input checked="" type="checkbox"/> Dr. Kent Saltonstall	Woodway
	<input checked="" type="checkbox"/> Pam Pruitt	Mill Creek	<input checked="" type="checkbox"/> Brad Steiner	SERS
	<input checked="" type="checkbox"/> Jerry Smith	Mountlake Terrace	<input type="checkbox"/>	

<input type="checkbox"/> Michael Catlett	Brier	<input type="checkbox"/> Tom Whitson	Woodway
<input checked="" type="checkbox"/> Al Compaan	Edmonds	<input type="checkbox"/> Tom Howard	Woodway
<input type="checkbox"/> Mike Nelson	Edmonds	<input checked="" type="checkbox"/> Ralph Krusey	SERS
<input type="checkbox"/> Jim Lever	Everett	<input type="checkbox"/> Jon 'Wiz' Wiswell	SERS
<input type="checkbox"/> Eric Hicks	Everett	<input checked="" type="checkbox"/> Eva Ammons	SERS
<input type="checkbox"/> Timothy Key	Everett - Fire	<input checked="" type="checkbox"/> Craig Boyd	SERS
<input checked="" type="checkbox"/> Art Ceniza	Lynnwood	<input type="checkbox"/> Adam Burns	SERS
<input type="checkbox"/> Richard Smith	Marysville	<input type="checkbox"/> Duane Leger	SERS
<input checked="" type="checkbox"/> Greg Elwin	Mill Creek	<input type="checkbox"/> Jay Morrison	SERS
<input checked="" type="checkbox"/> Scott Eastman	Mill Creek	<input type="checkbox"/> Andy Perry	SERS
<input checked="" type="checkbox"/> Greg Wilson	Mountlake Terrace	<input type="checkbox"/> Karl Wright	SERS
<input type="checkbox"/> Peter Caw	Mountlake Terrace	<input type="checkbox"/> Paul DeCamp	Comm Transit
<input type="checkbox"/> Cheol Kang	Mukilteo	<input checked="" type="checkbox"/> Brad Cattle	Anderson Hunter
<input type="checkbox"/> Susan Neely	Snohomish County	<input checked="" type="checkbox"/> Terry Peterson	Sno Co 911
<input type="checkbox"/> Vicki Thoroughman	Snohomish County	<input type="checkbox"/> Kurt Mills	Sno Co 911
<input type="checkbox"/> Brad Reading	So. County RFA	<input checked="" type="checkbox"/> Andy Rushack	STANTEC
<input type="checkbox"/> Robert Eastman	So. County RFA	<input type="checkbox"/> David Mendel	King County

<b>Guests in Attendance</b>	Kevin Arnold (SERS)	Tim Thometz - ICOM	Chris Alexander (Mukilteo)
	Karen Reed	Jordan Stevens (Anderson Hunter)	Craig Williams (SERS)
	Tom Mesaros (Ed City Council)	Margaret Vanderwalker (Msvl PD)	

AGENDA ITEMS	COMMENTS & DISCUSSION	ACTION/ FOLLOW-UP
<b>Call to Order / Roll Call</b>	SERS President Mayor Jon Nehring called the meeting to order at 10:00 a.m.	
<b>Introductions &amp; Announcements</b>	President Jon Nehring read into the record the letter of commendation regarding Chief Greg Wilson's excellent performance with the Personnel Committee.  Brad Steiner was introduced as the new Executive Director of SERS.  <b>ITEM A: Personnel.</b> Introductions were made for Kevin Arnold new to SERS. He was previously a PT employee and now is a full time I.T. employee. He has been full time in the technology industry for over 18 years.	
<b>Public Comments</b>	None.	

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<b>Consent Items</b>	Motion made by Jerry Smith to approve consent items: the SERS March minutes and the March Payroll and Invoices and Expense Summary. Brian Haseleu seconded, all in favor.	<b>Consent Approved</b>
<b>Reports</b>	<p>SERS Executive Director Brad Steiner introduced himself to the group. He thanked everyone for their votes to bring him to SERS. He looks forward to working with everyone.</p> <p><b>SERS CAO Report:</b> Presented by Ralph Krusey</p> <ul style="list-style-type: none"> <li>▪ <b>System.</b> The 7.17 upgrade has been completed. A new core monitoring system, called GenWatch. It replaces the obsolete Star System. The new monitoring was not part of the previous plans. We were able to get the new system for no cost to SERS. GenWatch will bring information to others faster.</li> </ul> <p><b>Budget Committee.</b> Brian Haseleu reported that the Budget Committee did meet the previous week. The discussion explained the actions of the committee to the new Ex. Director Steiner.</p> <p><b>Future Funding Committee.</b> Commission Schrock reported that there will be another opportunity to appear before County Council regarding the replacement radio system. We will introduce Brad Steiner to the Council as the new Executive Director. The RFP proposals process will be completed in the next week. This will announce the winning vendor. Everyone will have a stake in the new system, that being the quality of the equipment that will be procured.</p> <p><b>Governance.</b> Chief Lever was absent this meeting.</p> <p><b>Personnel Committee.</b> Greg Wilson the Committee did meet in March and discussed some personnel matters. Nothing more to report</p> <p><b>SNOCO 911.</b> Terry Peterson reported a note of appreciation to the SERS staff for working together as a response to the January outage.</p> <p><b>STANTEC.</b> Andy Rushack reported the Peer Review Team completed technical inquires that roll into negotiation on operational features and functionality of the new system, to include the radios.</p> <p><b>MERGER Committee Update.</b> Karen Reed reported that there have been five meetings to date. Tom Mesaros as Vice Chair of the committee was present at today's meeting. They are working through the work plan that was approved by SERS. There has been a requested change in the scope of work. They are half way through the due diligence work on the scope of work. There are two proposed ORG Charts being discussed. Mayor Nehring reported that they have discussed the 41 leases that SERS has and trying to determine related issues. Karen Reed completed the survey summary results. Bob Colinas stated he was going to provide a Public Information Request to see the actual data compiled from the survey.</p> <p>There was discussion on whether to review rate revisions at this time or table that topic within the Committee. It was discussed that the SERS Board needs to be united and focused on the sales tax topic to replace the radio system.</p> <p>Richard Schrock made a motion to rescind the previous Board action to approve the Merger Steering Committee's Charter and Scope of Work. Bob Colinas</p>	

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	<p>seconded the motion. Detailed discussion occurred regarding the Scope of Work product. At a previous meeting with the SnoCo911 the Scope of Work was addressed and discussed. The Steering Committee members provided detailed input. The SERS vote was taken and the motion passes 7::3.</p> <p>Richard Schrock made a motion to adopt the proposed amended and revised Charter and Scope of Work of the Merger Steering Committee. There was much discussion about sustaining the committee and allowing them to proceed with action. There was discussion regarding the proposed changes to be made to the Scope of Work document. Brad Cattle confirmed that the motion included re-establishing the Committee. Brian Haseleu wanted it on record regarding resources they will be prioritized, but they will follow what is authorized by the RCW. Tom Mesaros clarified that information exchanged with Karen Reed is just a part of the Steering Committee that she is representing, and it's not her that's bringing forward the changes.</p> <p>A motion was made by Bryan Stanifer to table this Scope of Work discussion until a joint meeting with the SnoCo911 Board can be held for discussion of Scope of Work. Jerry Smith seconded the motion. The vote was taken and it carried 6::4 to table any further SERS discussion. A joint meeting will occur as soon as possible.</p> <p>There was a motion made by Richard Schrock that the SERS Board authorize the existing members of the Merger Steering Committee from SERS to continue their work and can use the previous Scope of Work as guidelines and informally take action. This was seconded by Bryan Stanifer. All were in favor.</p> <p>Jerry Smith made a motion to reconsider the vote taken motion to table was made. Richard Schrock seconded this motion. A vote was taken and the voted was tied 5::5, so no additional vote to table will take place.</p>	<p><b>MOTION PASSES</b></p> <p><b>MOTION PASSES</b></p> <p><b>MOTION PASSES</b></p> <p><b>MOTION FAILED</b></p>
<b>Old Business</b>	<p>A. <b>SERS Snohomish County 911 Merger Steering Committee</b>  <b>*Conflict of Interest Waiver from Anderson Hunter</b> Anderson Hunter currently represents SnoCo911 as well as SERS. As a result they can't represent both in the negotiations for merger. A letter of waiver was written as a result of asking SnoCo911 to get separate counsel. Therefore, the motion was made by Jerry Smith to accept the Conflict Waiver Letter so Anderson Hunter can continue representation of SERS. This was seconded by Kent Saltonstall. Authorization was made that either Ralph Krusey, or Brad Steiner should sign the Conflict Waiver letter. Bob Colinas was not in favor, the majority were in favor.  <b>*SERS –Snohomish County 911 Merger Steering Committee Draft Committee Charter. Reconsider scope</b></p> <p>B. Update on Radio System RFP Quiet Period.</p>	<p><b>MOTION PASSES</b></p>
<b>New Business</b>	<p>A.) <b>Draft Ordinance</b> Richard Schrock made a motion that the Board approve the SERS preliminary draft ordinance to be presented to the County Council and its recommendation for policies related to authorizing a proposed one-tenth of one percent sales tax ballot proposition to fund a new countywide radio system. Brian Haseleu seconded. Comments were around proposed term limits. More on that later. This is the first time that the SERS Board has gone on record supporting the sales tax ballot at a general election. All in favor.</p> <p>B.) <b>Design Compliance Review Team (CRT) (Brad Steiner)</b></p>	<p><b>MOTION PASSES</b></p>

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	<p>C.) Surplus of old obsolete items. Bob Colinas moved that the items listed as surplus are authorized to be transferred to James Murphy Auction for auction. (see document in agenda packet) Brian Haseleu seconded to include the language that the Board declares as surplus within the designation such items. We're declaring as surplus and authorizing the transfer. All in favor.</p>	<p><b>MOTION PASSES</b></p>
<p><b>Executive Session</b></p>	<p>Yes from 12:12 – 12:36 hrs.</p>	
<p><b>Reconvene to Regular Session</b></p>	<p>Yes at 12:36 hrs, a motion was made by Richard Schrock to accept the negotiations plan as outlined today by Executive Director Brad Steiner, who is designated by the Board as Lead Negotiator for SERS Contract Negotiation Team working with SERS Legal Counsel to engage in negotiations with the to be selected vendor to provide a new county-wide radio system for Snohomish County. The Board approves this plan provided that the SERS Future Funding Committee reviews and approves a written narrative of the negotiations plan to be included in the Committee's report to the Board on May 3, 2018. Pam Pruitt seconded. All in favor.</p> <p>Brian Haseleu comment for the record and I'd like to get Brad to confirm that Brad Steiner was not part of the evaluation team as the evaluation team completes their work and their exercise to rank the proposers as a milestone. Once that job is completed will then be engaged on the negotiating team to come to a successful contract with the key vendor that ranked order that was delivered by the evaluation team. Brad Steiner confirmed and agreed.</p>	<p><b>MOTION PASSES</b></p>
<p><b>Adjourn</b></p>	<p>Executive Director Brad Steiner adjourned the meeting at 12:38 p.m.</p>	
<p><b>Upcoming Meetings</b></p>	<ul style="list-style-type: none"> <li>▪ SERS-SnoCo911 Merger Steering Committee, April 23, 2018; 2:00 PM at County Administrative Building 6<sup>th</sup> Floor</li> <li>▪ Future Funding /Governance Committee Meeting, April 19, 2018; 1:00 PM at Snohomish County Administration Building, 6<sup>th</sup> floor.</li> <li>▪ Budget &amp; Personnel Committee, April 26, 2018; 1:00 PM at Snohomish County Administration Building, 6<sup>th</sup> floor.</li> <li>▪ SERS Governing Board, May 3, 2018; 10:00 at Edmonds City Hall, 3<sup>rd</sup> floor meeting room.</li> </ul>	