

SNOHOMISH COUNTY EMERGENCY RADIO SYSTEM BOARD

Regular Meeting

February 2, 2017

SERS Governing Board in Attendance	<input checked="" type="checkbox"/> Bob Colinas	Brier	<input type="checkbox"/> Jerry Smith	Mountlake Terrace
	<input checked="" type="checkbox"/> Michael Nelson	Edmonds	<input type="checkbox"/> Jennifer Gregerson	Mukilteo
	<input type="checkbox"/> Ray Stephanson	Everett	<input checked="" type="checkbox"/> Brian Haseleu	Snohomish County
	<input checked="" type="checkbox"/> Bryan Stanifer	Lynnwood	<input checked="" type="checkbox"/> Richard Schrock	SCFD #1
	<input checked="" type="checkbox"/> Jon Nehring	Marysville	<input checked="" type="checkbox"/> Dr. Kent Saltonstall	Woodway
	<input checked="" type="checkbox"/> Pam Pruitt	Mill Creek	<input type="checkbox"/>	
	<input type="checkbox"/> Michael Catlett	Brier	<input type="checkbox"/> Tom Whitson	Woodway
	<input checked="" type="checkbox"/> Al Compaan	Edmonds	<input type="checkbox"/> Tom Howard	Woodway
	<input type="checkbox"/> James Lawless	Edmonds	<input checked="" type="checkbox"/> Ralph Krusey	SERS
	<input checked="" type="checkbox"/> Jim Lever	Everett	<input checked="" type="checkbox"/> Jon 'Wiz' Wiswell	SERS
	<input type="checkbox"/> Eric Hicks	Everett	<input checked="" type="checkbox"/> Eva Ammons	SERS
	<input type="checkbox"/> Debra Bryant	Everett	<input checked="" type="checkbox"/> Craig Boyd	SERS
	<input checked="" type="checkbox"/> Art Ceniza	Lynnwood	<input checked="" type="checkbox"/> Adam Burns	SERS
	<input type="checkbox"/> Richard Smith	Marysville	<input checked="" type="checkbox"/> Duane Leger	SERS
	<input type="checkbox"/> Greg Elwin	Mill Creek	<input checked="" type="checkbox"/> Jay Morrison	SERS
	<input checked="" type="checkbox"/> Greg Wilson	Mountlake Terrace	<input checked="" type="checkbox"/> Andy Perry	SERS
	<input checked="" type="checkbox"/> Chris Alexander	Mukilteo	<input checked="" type="checkbox"/> Karl Wright	SERS
	<input type="checkbox"/> Cheol Kang	Mukilteo	<input checked="" type="checkbox"/> Brad Cattle	Anderson Hunter
	<input type="checkbox"/> Susan Neely	Snohomish County	<input type="checkbox"/>	
	<input type="checkbox"/> Vicki Thoroughman	Snohomish County	<input type="checkbox"/>	
	<input checked="" type="checkbox"/> Brad Reading	SCFD #1	<input type="checkbox"/>	
<input checked="" type="checkbox"/> Robert Eastman	SCFD #1	<input type="checkbox"/>		
Guests in Attendance	Kurt Mills (SNOPAC)		Terry Peterson (SNOCOM)	Joe Piksa (Motorola)
	Paul De Camp (CT)		Andy Ruschak (Stantec)	Randy Covert (Motorola)
	Pete Caw (Mountlake Terrace)			Kevin Robinson (Day Wireless)

AGENDA ITEMS	COMMENTS & DISCUSSION	ACTION/ FOLLOW-UP
Call to Order / Roll Call	The meeting was called to order at 10:04 a.m. by SERS President, Jon Nehring.	
Introductions & Announcements	Round Table introductions were made.	
Public Comments		
Consent Items	<p>Acceptance of Minutes from the January 5, 2017 SERS Board Meeting.</p> <p>Approval of the January 2017 Payroll, Invoice and Expense Summary in the amount of \$301,115.63</p> <p>Warrant Numbers: 1935615-42; 1936162-77; 1937385-94; 96-01; 1938314-28; 1939012; 5010048; 58; 78; 5010137; 80043896; 80043926; 81.</p> <p>Brian Haseleu commented that in the January invoice summary, there are two expenditure sheets separated. There is a set of invoices that were paid in January</p>	Consent Calendar Approved

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	that were 12/2016 costs. Then there is the January summary. Brian Haseleu moved for approval, Bryan Stanifer seconded, all in favor.	
Reports	<p>CAO Report: Ralph Krusey recognized Karl Wright, former employee 2003 – 2016 for years of excellent service. And since his retirement, he’s volunteered over 450 hours of volunteer service for SERS.</p> <p>SERS Director’s Report: Ralph Krusey</p> <ul style="list-style-type: none"> ▪ Rebanding. Still doing the True Up for Second Touch. Program should be done by end of March. ▪ System. Lost a generator at Deer Creek 1/23/17, problem is corrected. It was a broken fan belt, and it will be replaced every year. ▪ Battery Status. Fourteen of the fourteen sites have been completed. One inspection remains (in a snowed location) ▪ Tower Inspections. Five sites were done in 2016. There will be five sites done this year. Two sites are completed already this year. ▪ Console Project. The system is working well. Project successful. King County asked for our old equip to use as spares. ▪ Clinton Move. Desired location still has trees blocking. Still looking at it. ▪ Replacement Truck. This was approved last month. County shop got bids, great discussion. The vehicle is capable of towing snow cat w/ plow on trailer. ▪ Office Remodel. Waiting final inspection. \$3,800 under approved authorizing. <p>Comments: Brian Haseleu thanked Ralph and SERS for the efforts on the replacement truck and Ralph commended Andy Perry on all his efforts.</p> <p>Communications Center Reports:</p> <ul style="list-style-type: none"> ▪ SNOCOM – No updates. ▪ SNOPAC – No updates. <p>PSTC Report: - No Report.</p> <p>CAD / RMS Report. – No Report.</p> <p>Budget Committee Report: Brian Haseleu, on the agenda is a recommendation to implement the 7.17 upgrade. SERS staff located a WCIA grant for site security. Ralph Krusey, we may pull the security. Jon Nehring asked for a couple of volunteers from the board to serve on the Budget Committee. Michael Nelson, Bryan Stanifer, Brad Reading (n/a on Fridays) all volunteered.</p> <p>Personnel Committee Report: Greg Wilson, nothing specific to report. Starting WCIA’s review of the Personnel Policies Employee Handbook. We’ll review next week.</p> <p>Governance Committee Report: Jim Lever, no report.</p> <p>Funding Committee Report: Richard Schrock, received the report analyzing Stantec Phase Two. Discussion for later.</p> <p>Community Transit Report: No report.</p> <p>PSERN Report: No report.</p>	

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	<p>Stantec Report: Andy Ruschak provided PowerPoint handouts, outlining the results of the Stantec research & responsibilities. This is a Phase Two report with costs and technical aspects. This report validates the Phase One activities. Discussed were radios, PPT, partnerships, staying on the 800 MHz, add 'l sites, funding, and upgrades & merging. \$75 mil.</p>	
Executive Session	NONE	
Reconvene to Regular Session		
Old Business	<p>A. 7.17 Upgrade in 2017 approved in the 2017 budget (\$298,700.00 + tax) – Jon Nehring, Ralph Krusey, Wiz, Brian Haseleu. Contract versus Change Order, which is more expedient. Costs came in under anticipated costs. Motion to authorize President to sign as included, subject to legal review– Brian Haseleu moved and James Lever seconded. Additional comment from Bob Colinas. Brian Haseleu expanded. Wiz comment on comm center. All in favor.</p> <p>B. Office Addition Construction – Jon Nehring. Ralph Krusey reported construction completed and will be inspected tomorrow. \$3800.00 under budget.</p> <p>C. Personnel Handbook - Policies and Procedures (tentative) – Jon Nehring. Greg Wilson talked about the handbook being reviewed by WCIA.</p>	Motion Approved
New Business	<p>A. SERS 2016 BVA – Jon Nehring. Brian Haseleu discussed the BVA. Year end came under budget as anticipated.</p> <p>B. WCIA Grant – Jon Nehring. Ralph Krusey mentioned it already in the CAO report.</p> <p>C. Board Elections – Jon Nehring. Greg Wilson nominated Mayor Jerry Smith for VP, Jim Lever seconded. All in favor.</p> <p>Greg Wilson stated Mayor Smith nominated Jon Nehring remain as president, Richard Schrock seconded. All in favor.</p>	Motion Approved Motion Approved
Adjourn	Meeting adjourned at 11:26 a.m.	
Upcoming Meetings	<ul style="list-style-type: none"> ▪ Budget Committee: February 24th - 10:00 a.m. at SERS Conference Room ▪ Future Funding Subcommittee: March 2nd - (TBD) 8:45 am at Edmonds City Hall. ▪ SERS Governing Board: March 2nd - 10:00 am at Edmonds City Hall, 3rd floor meeting room. ▪ Election of SERS Board Officers on February Meeting. 	