

SNOHOMISH COUNTY EMERGENCY RADIO SYSTEM BOARD

Regular Meeting

April 7, 2016

SERS Governing Board in Attendance	<input checked="" type="checkbox"/> Bob Colinas	Brier	<input checked="" type="checkbox"/> Jerry Smith	Mountlake Terrace
	<input type="checkbox"/> Michael Nelson	Edmonds	<input type="checkbox"/> Jennifer Gregerson	Mukilteo
	<input type="checkbox"/> Ray Stephanson	Everett	<input checked="" type="checkbox"/> Brian Haseleu	Snohomish County
	<input checked="" type="checkbox"/> Steven Jensen	Lynnwood	<input checked="" type="checkbox"/> Richard Schrock	SCFD #1
	<input checked="" type="checkbox"/> Jon Nehring	Marysville	<input checked="" type="checkbox"/> Dr. Kent Saltonstall	Woodway
	<input checked="" type="checkbox"/> Pam Pruitt	Mill Creek		

	<input type="checkbox"/> Michael Catlett	Brier	<input type="checkbox"/> Susan Neely	Snohomish County
	<input type="checkbox"/> Al Compaan	Edmonds	<input type="checkbox"/> Laura Caster	Snohomish County
	<input checked="" type="checkbox"/> James Lawless	Edmonds	<input checked="" type="checkbox"/> Brad Reading	SCFD #1
	<input checked="" type="checkbox"/> Murray Gordon	Everett	<input type="checkbox"/> Mark Correira	SCFD #1
	<input type="checkbox"/> Jim Lever	Everett	<input type="checkbox"/> Tom Howard	Woodway
	<input type="checkbox"/> Debra Bryant	Everett	<input type="checkbox"/> Tom Whitson	Woodway
	<input type="checkbox"/> Richard Smith	Marysville	<input checked="" type="checkbox"/> Jon 'Wiz' Wiswell	SERS
	<input checked="" type="checkbox"/> Greg Elwin	Mill Creek	<input checked="" type="checkbox"/> Eva Ammons	SERS
	<input checked="" type="checkbox"/> Greg Wilson	Mountlake Terrace	<input checked="" type="checkbox"/> Larry Kieling	SERS
	<input checked="" type="checkbox"/> Chris Alexander	Mukilteo		
	<input type="checkbox"/> Charles Macklin	Mukilteo		

Guests in Attendance	Pete Caw (Mountlake Terrace)	Paul DeCamp (CT)	
	Brad Cattle (Anderson Hunter)	Tim Thometz (Day Wireless)	
	Bryan Stanifer (Lynnwood)	Matt Taylor (Day Wireless)	
	Steve Rider (Lynnwood)	Kevin Robinson (Day Wireless)	
	Kurt Mills (SNOPAC)	Andy Ruschak (Stantec)	
	Terry Peterson (SNOCOM)		

AGENDA ITEMS	COMMENTS & DISCUSSION	ACTION/ FOLLOW- UP
Call to Order / Roll Call	Meeting called to order at 10:01 a.m. by Jon Nehring.	
Introductions / Announcements	Round Table introductions were made.	
Public Comments		
Consent Items	<p>1. Acceptance of Minutes from the April 7, 2016 SERS Board Meeting.</p> <p>2. Approval of SERS Invoice Summary for SERS February 2016 Payroll, Invoice and Expense Summary in the amount of \$168,059.06</p> <p>Warrant Numbers: 1899316 -38, 1900994-99, 1901000-09, 1901013-26,1902720,25-28,1904404,05,07,10,15,5008060, 5008130,42,45,60,62,63,5008257,80032549</p>	

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	<p>Murray Gordon suggested that approval of the March Board meeting minutes be tabled until next month due to the fact that the minutes were not distributed in advance of the today's meeting allowing sufficient time for review. He also asked if anyone had a chance the Invoice Summary for March. Brian Haseleu responded that the Budget Committee did review the March payroll, invoices and expenditures at last week's meeting. Jon Nehring asked staff to be sure in the future to ensure that Board packets be distributed via email by the Tuesday prior Board meetings to ensure there is sufficient time for members to review the information before having to make making decisions at the meetings. He also asked staff that he be contacted and offered to assist if necessary to ensure the packets are provided as directed.</p> <p><i>Murray Gordon moved and Richard Schrock seconded a motion to approve the Payroll, Invoice & Expense Summary for March 2016. The motion passed unanimously.</i></p>	<p>March 2016 Payroll, Invoices & Expenses Approved.</p>
<p>Reports</p>	<p><u>SERS Director's Report:</u> <u>SERS Director's Report:</u> Wiz reported that staff has had a very busy month and provided an update on the following items -</p> <p>The battery replacement project is nearing completion with only two of 10 sites remaining to have batteries installed. A request to include a change order to the battery replacement contract will be discussed later in the agenda. Wiz noted that the company doing the work is doing an excellent job and have been willing to modify their schedule when requested.</p> <p>The tower inspections continue with 3 of the 5 inspections planned for the year having been completed. One of the towers will require repairs. Staff is working to get estimates for that work. Reports on the other two tower that were inspected have yet to be received.</p> <p>Wiz reported that the console project is moving forward. Due to some issues involved with database conversion and other necessary work as well as the availability of an engineer that Wiz requested to be on site during cutover a two week delay for cutover has been added to the project schedule.</p> <p>A member of SERS technical staff has indicated that he is planning to retire within the next several months and as a result job announcement has published and also posted on the SERS website with a notice of 'open until filled'. Several applications have been received but have yet to be reviewed.</p> <p>The Tulalip Police has asked to join the system. The Snohomish County Sheriff is in favor of this request. Tulalip Police would like to use the system both for interoperability purposes and dispatching. The agency was asked to provide statistics on their present radio system so SERS can determine the volume of usage and so the</p>	

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	<p>amount of traffic they would generate on the system. Wiz has told the agency that they would not be allowed to use the system if by joining it would reduce the experience for existing system users. If it was determined that there would be no impact then more discussions by the Board would need to take place to determine the processes involved in the agency joining the system. Steve Jensen said that he has some concerns both from governance standpoint and also operationally if the agency wants to continue to handle dispatching of their users. He said that he wants to make sure no commitments are made until everything is thoroughly vetted. Wiz responded that no commitments have been made to the agency. Murray Gordon said that setting system utilization part aside he believes the SERS bylaws call for a set of processes to take place for adding new members and so would that be the first place to start if the Board elected to include the agency as a new member. Wiz noted that the system already provides service to the Stillaguamish Tribe and so this is not something totally new to the organization.</p> <p><u>Rebanding Report:</u> Wiz reported that rebanding is going very well. Most of the fire agency work has been completed. The vendor handling the radio flashing has been moving forward much faster than they or anyone has anticipated and so Wiz has requested that they delay their work for two weeks to allow staff to catch up with creating new police agency templates.</p> <p><u>Communications Center Reports:</u></p> <ul style="list-style-type: none"> ▪ SNOCOM – Terry Peterson reported that the Locution talkgroup was turned on 3 to 4 weeks ago and it is working well. ▪ SNOPAC – No Report <p><u>PSTC Report:</u> Terry Peterson reported that the committee has taken a several month hiatus but will probably meet next month and determine at that point on how best to move forward.</p> <p><u>CAD/RMS Report:</u> No Report</p> <p><u>Budget Committee Report:</u> Brian Haseleu reported that the Budget Committee met last month and included in the packet and for further consideration is the Administrative Services Contract with Snohomish County and the final version 2015 BVA. There will also be a discussion on a resolution to modify the 2016 budget that includes two elements, one the Stantec contract and also the underlying replacement of the battery stacks. There will be discussion regarding battery replacements prior to presenting the resolution.</p>	

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	<p><u>Personnel Committee Report</u>: Steve Jensen reported that at the Board's direction the Personnel Committee published an RFP for a consultant to assist in creating a personnel and policy & procedure and to update job descriptions. The committee reviewed the responses to the RFP and as a result conducted two interviews with called JB Consulting Systems, who the committee considered as being a highly qualified local firm. The contract will be presented to that Board later in the agenda. Steve also noted that there will be several items for discussion during the Executive session.</p> <p><u>Governance Committee Report</u>: No Report</p> <p><u>Future Funding Committee</u>: No Report</p> <p><u>Community Transit Report</u>: No Report</p> <p><u>PSERN Report</u>: No Report</p> <p><u>Stantec Report</u>: Andy Ruschak reported that over the last month a lot of progress was made with Phase 1 of the Stantec set of deliverables. Part of that had to do with the online user survey. Andy said that he brought in data that was received from the user survey about 2 weeks ago and will be putting that into a report. He has yet to receive any feedback from the Snohomish County Sheriff's Office and so plans to work with the Board to ensure that the SO is involved in the process. From the survey Stantec received a lot of data points and perspectives from everybody including the PSAPs. Andy thanked the leadership of the PSAPs that he interviewed and their perspectives. The user survey and needs analysis report will be ready for presentation and review at the next Board meeting. He said that another aspect of the Phase 1 deliverables is the site survey report. A survey of the west simulcast sites has been completed and one site remains to complete the survey of the east simulcast system. The radio subscriber inventory was completed and was reviewed by SERS staff. Andy noted that the last item involves regional partnership opportunities. He has interviewed Snohomish County PUD and has requested that Community Transit provide a copy of their consultant's report that he wants to include in his report so that validates CT's future direction and indicate what level of interoperability will be available for SERS if the CT continues in the direction they have communicated.</p>	
<p>Old Business</p>	<p><u>Additional Site Batteries</u>: Wiz reported that that he distributed to Members two documents that Brian Haseleu requested that Wiz provide. One is a spreadsheet that will be used as a tool going forward to ensure that SERS does not run into the battery failure situation again. The first document will be updated showing the last date the batteries were tested at each site and the battery capacity test results so that staff can identify very quickly if a battery stack needs to be replaced, which can then be included in the next year's</p>	

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	<p>budget and run through the normal process instead of what is currently being done due to the dire need to replace batteries at most sites. Wiz said that the 4 sites are highlighted on the 2nd spreadsheet that require replacement. He said that he was aware of two additional sites (Apple Cove & Clinton) needing new battery stacks, which were not included in battery replacement contract for 10 sites. The Camano Island batteries tested at 87% capacity in 2014 and Granite Falls tested at 94% that same year. There was a recent incident during a storm causing a power failure at Camano at which time the batteries at the site didn't seem to last as long as expected. Those batteries were retested and the capacity not only had fallen from 87% to 80%, in two years it was also found that there are several bad cells within the stack. As a result the Camano stack needs to be replaced. Having that information Wiz requested that the Granite Falls batteries also be checked. Yesterday those batteries were tested and it was found that the capacity of the Granite Falls batteries had fallen in the course of two years from 95% to 72% capacity. He stated that when batteries reach 80% capacity they must be replaced, which is the industry standard. The four sites indicated are additional sites that need new batteries, which is in addition to the current battery replacement contract for 10 sites. The vendor was asked to provide a quote for the 4 additional sites. Wiz noted that the quote is a little bit higher than the original contract pricing because there are additional transportation issues to get to these four sites, including multiple ferry rides to two of the sites. He stated that even with the slightly higher price the cost is still below the next lowest quote when SERS went out for the RFP and so SERS would not receive a better price from a different vendor. Snohomish County Purchase was contacted to verify that a change order is allowable to include these 4 additional sites on the contract, given the amount involved, which comes to about \$52,000. SERS was informed that a c/o was perfectly acceptable as long as SERS is purchasing the same type of equipment as on the original contract, that the pricing is in line with the original contract and that the contract is not already closed. Wiz stated that there are two sites left to complete on the contract. If the contract is closed before the change order is approved SERS would then be required to go out to bid for the 4 battery stacks. He asked the Board to approve the request to approve the change order for 4 additional battery stacks with a cost not to exceed \$52,000. Brian stated that this item was discussed at the last Budget Committee meeting and the recommendation is to use money from the O&M fund underrun that occurred several years ago. Brian said that funding is available up to the \$176,000 needed for the entire project including the change order, as part of the appropriation. Brian stated that the committee was unaware at the time the original contract was presented that there would be four additional sites requiring batteries and so Wiz was asked to bring to the committee additional information regarding the additional request. Brian stated that at this point there are no other sites that will require battery replacement once the 14 sites are completed as there are 18 sites and 4 sites had batteries replaced last year. Brian said that later in the agenda is a resolution</p>	

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	<p>appropriating the money for the 10 battery stacks out of the O&M fund and so with a motion to approve entering into a change order for an additional \$52,000 the resolution found later in agenda can then be amended to appropriate \$176,000 to include the amount of the change order.</p> <p>Bob Colinas moved and Jerry Smith seconded a motion to approve the change order to the contract with American Power Systems for four additional battery stacks for a price not to exceed \$52,000. The motion passed unanimously.</p>	<p>Motion Approved</p>
<p>New Business</p>	<p><u>2015 4th Quarter BVA Final Report</u>: Brian reported that 2015 Final BVA is the same as the preliminary report provided to the Board last month. The report was included for informal purposes only and is consistent to what the Board has seen up to this point.</p> <p><u>Budget Resolution 16-04</u>: Brian said that included in the packet is Resolution 16-04. As previously discussed, there are two elements in the resolution. The first element is to appropriate \$118,250 for the Stantec contract, which is coming out of the Replacement Reserve Fund.</p> <p>Brian said that the second aspect as it is written is for \$124,861 for the American Power System battery replacement, which is coming out of the O&M fund balance. Brian stated that with the action the Board took earlier it would be appropriate to move the resolution and then to modify the resolution to include the additional \$52,000 as authorized earlier on the change order that get the battery replacement amount up to \$176,861 necessary to fund that program for 2016.</p> <p>Bob Colinas moved and Jerry Smith seconded a motion to authorize Resolution 16-04 that would amend the 2016 SERS budget to appropriate from the Replacement Reserve Fund for payment of the Stantec contract and appropriate from the Operations and Maintenance Fund to pay for the American Power Systems contract for battery replacements.</p> <p>Richard Schrock moved and Bob Colinas seconded a motion to amend Resolution 16-04 to change the amount for the battery work from \$124,861 to \$176,861 to would reflect the \$52,000 for the additional battery work. The motion passed unanimously.</p> <p>Bob Colinas moved and Jerry Smith seconded a motion to authorize Resolution 16-04 by the Governing Board of Snohomish County amending the 2016 SERS budget appropriating from the Replacement Reserve Fund for payment of the Stantec Contract in the amount of \$118,250 and appropriating funds from the Operations and Maintenance Fund to pay the American Power Systems contract as amended for a total of \$176,861. The motion passed unanimously.</p>	<p>Motion Approved</p> <p>Motion Approved</p> <p>Motion Approved</p>

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	<p><u>Aviat Invoice:</u> Wiz reported that when the microwave replaced took place additional parts were required in order to facilitate the installation of the new equipment without taking the sites off the air for an extended period of time during the transition. These additional part came to \$7,568.12 including tax. The signing authority for SERS Director is \$7,500 and so the invoice is beyond the Director's approval authority. Wiz requested Board approval to pay the invoice from Aviat. Jon Nehring said that it would be good to clean up the resolution so that it states whether or not the Director's spending authority includes tax.</p> <p>Steven Jensen moved and Jerry Smith seconded a motion to approve the invoice for \$7,568.12 from Aviat. The motion passed unanimously.</p> <p><u>2016 Administrative Services Agreement:</u> Wiz reported that the Administrative Services Agreement with Snohomish County is an agreement that SERS has with the County each year which allows the County to provide specific services including payroll, purchasing and accounting assistance. Wiz asked the Board to approve the Administrative Services Agreement for 2016 in the amount of \$48,000 which is the same price as the contract has been over a number of years.</p> <p>Bob Colinas moved and Jerry Smith seconded a motion to approve the Administrative Services Agreement with Snohomish County for services various services that includes purchasing, payroll and accounting. The motion passed unanimously.</p> <p><u>JB Consulting Contract:</u> Steve Jensen reported that the Board packet includes the JB Consulting Agreement for Human Resources Services and noted that the agreement contains a slightly different type of pricing structure. The Personnel Committee was able through their bid expand the list of services that is consistent with what SERS needs are in its operational and management practices. The bid came in much lower than other bids with some between \$45,000 – 65,000. The work involves customizing the JBCS personnel handbook and job descriptions templates. The committee decided to not have consultant write the entire policy and procedures handbooks would be very expensive but instead will use the consultant's template that will be modified for SERS. Steve noted to this work will patterned after what the consultant normally does which was reviewed and found to be quite acceptable. The pricing structure includes writing 7 job descriptions. Wiz has requested an additional job description be developed which the consultant believes can be done in about an hour's time, at the rate of \$115 an hour, which is a lower rate provided for no-profit organizations. Brad commended the committee for selecting JB Consulting and noted that the consultant is very highly regarded at Anderson Hunter who has worked with the consultant involving both public and private clients. He also stated that the consultant's contract is attached as</p>	<p>Motion Approved</p> <p>Motion Approved</p>

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	<p>Exhibit A. Brad said he created the contract because SERS' insurance organization (WCIA) is very focused on making sure the consultant agreements are reasonability tight and so do not want agencies to rely on contractor agreements. Brad said that he included the provisions that WCIA requested in terms of indemnification and insurance language so that the agreement is fully in compliance with WCIA requirements. Brad said that the consultant has reviewed the agreement and found there is just one insurance provision that the consultant requested their insurance broker look at to determine SERS needs and if necessary to substitute some additional language to bring the agreement language into consistency. Since Brad is still waiting for a response regarding the insurance he stated that the motion today should be to move to approve the agreement substantially as presented. Brad also noted that within the agreement there are several places where dates need to be added in order to show when specific deliverables are due. Steve stated that for contingency purposes the figure should be not to exceed \$15,000 dollars.</p> <p>Steve Jensen moved and Bob Colinas seconded a motion that the agreement for Human Resources Services between SERS and JB Consulting Systems for the purposes of SERS engaging JB Consulting to perform certain human resource consulting services specified in the agreement be approved substantially as presented in an amount not to exceed \$15,000. Bob commented that WCIA is a great resource and are willing to share handbooks that their legal team has already approved. He said that SERS could hit the ground running with the use of these examples which would be something to modify while saving money. Bob said that any handbook that is put together will still need to be reviewed by WCIA. Wiz said that SERS does have WCIA's review built into the contract. Bob asked if it made sense have WCIA provide a couple of handbooks that the consultant could use as examples in an effort to save some time. Murray Gordon responded that although the committee did consider this approach it felt that SERS would be better off using the consultant's template which would then be modified to best fit SERS rather than trying to include other templates into the process. The motion passed unanimously.</p> <p><u>SERS Potential Participation in Com Center Consolidation Discussions:</u> Jon Nehring stated that as most of us know, SNOCOM and SNOPAC have formed a Joint Committee to study the potential desirability of consolidating the two Dispatch Centers. He said that that a number of members believe that SERS could bring some value to that discussion. Jon stated that the copy of the resolution distributed to members outlines the reasons why there is serious interest in the discussion and the hope is that there is possibly room for SERS to be at the table for those discussions. A motion at the bottom of the page, that Brad Cattle has put together states this intent. Jon opened the floor for any discussion on this issue and to see if there is any consensus to pass this resolution. Bob Colinas stated that as he is reading this proposal for the first time it is a fact</p>	<p>Motion Approved</p>

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	<p>that the two com centers have formed a committee to discuss consolidation and the benefits from it. He said that it may makes some sense for SERS to get involved but believes there should be some discussion with the com centers before SERS comes out with a motion to move forward. Bob said that he felt that this proposal is very premature and is probably not in order at this time. Jon responded that SERS cannot force their way to the table and said that his motion is simply to get Board consensus to then go to the com centers for consideration and so this is the discussion that Bob is asking take place. Richard Schrock said he felt that this issue is ripe for a SERS discussion for possible involvement as this is an issue that will affect SERS in the future should consolidation move forward. He noted that SERS could also potentially be part of the consolation in some way and felt that the sooner SERS' involvement takes place the better so that SERS interests as an agency are considered and that the Board is aware of what is happening and can react accordingly. Steve Jensen said that he agrees with Commissioner Schrock and said that there are several issues that would require SERS involvement initially rather than joining the process later. Steve said that among those issues is the potential cost savings and potential governance models that would be discussed during this process and the role of SERS in providing service to the com center. He said that SERS is not trying to take over this process but merely to be aware of it and to participate in it from as close to the beginning of the discussion as possible rather than inserting itself at the end of the process and disrupt the work that has been conducted by the consultant and both com centers. Murray Gordon stated that the Personnel Committee did consider the concept of participating in that process and so there is some structure behind the development of this motion. He said that although this is the first time anyone has seen this document it shouldn't be as though there hasn't been discussion throughout the County over a number of years about the relationship that SERS has with the two dispatch centers. He feels that the timing is perfect for this conversation to begin. Murray said just about everything S comes forward because there happens to be a window of opportunity and in this case there is a window of opportunity for SERS to participate in this conversation. He also stated that speaking on behalf on the City of Everett he has had conversations with the Mayor related to the possibility that there could be advantages with a dispatch consolidation as well as the participation of SERS in some way, shape or form in that organization. He said that he was directed by the Mayor to go back to the Governance Committee Chair, Jim Lever, to get his sense of the issue and his willingness to begin to have those conversations. Murray said he thinks that any kind of concern about moving ahead too rapidly is not the case as there is a structure in place that will allow SERS to consider this through a Governance Committee structure, through the involvement of the Personnel Committee. He said that this function does nothing more than just ask that SERS be allowed to participated in that process. Murray noted that the Board will have the final say and so moved in favor of the motion as stated. Bob</p>	

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	<p>Colinas said that he is not against the whole conceptual idea but he really believes that there is a big piece of work that has already been chewed off just in having the discussion in consolidating the com centers let alone considering SERS, an organization that was created from both north and south agencies. He said that there could be vast savings added to a package that have not even be looked and he said that he understands the suggestion about entering into those conversations now but stated that his personal opinion is to let the com centers deal with one issue at a time. Bob said that this is the first time he has seen this motion and is surprised that there has been no discussion prior to this motion. Jim Lawless stated that he is not sure if there could be an honest open evaluation of combining com centers and having a merger without bringing on board the entity that's responsible for the backbone that everyone operates on. Jim said he feels it's important to have SERS at the table during this discussion and said it seems like a very natural thing to do and a perfect time before things get deeper into the process. Steve said that SERS does not currently have a permanent Director and as the process evolves people may be looking for a different type of personage to run an entire communications system for the whole County. He said to come in at the end of the process seems like a wasted opportunity. Murray Gordon said to the Mayor's point, up until recently he believed that whether or not it made sense to maintain dispatch consolidation as the singular focus due to circumstances he feels the timing is right to bring SERS into the conversation. He said in this case is makes perfect sense to do this up front and feels it will become clear that the timing is right for the 3 parties to enter into the discussion. Brian Haseleu stated that he is also supportive of this approach and getting involved now makes sense. Brian said that maybe this should have been done months ago so that SERS was at the table during the preliminary discussions. Brian said the thinks it important to join the discussion and noted that SERS as an organization has a history of looking at possibilities of collaborating with other agencies and as examples have reached out to CT and 800 systems in the area in terms of interoperability. He said that he thinks it's important to be at the table during the com center discussions to see if there are any efficiencies and so he would hate to miss that possible opportunity. Bob said he agrees with what Brian stated and in hind sight maybe the group should have gone back to the Matrix report to include SERS as part of a consolidation effort. Bob said that he sees this as a big piece of work just consolidating the com centers without including this additional element to the conversation. He stated that if action is taken today he will not be supportive of the motion due to the reason of timing. Bob said it would be nice to have an opportunity to give some thought to this issue and he stated that this is the first time he has heard of the request and noted that the SNOCOM director also just learned of this issue.</p> <p>Jim Lawless moved and Jerry Smith seconded a motion that the SERS Governing Board actively engage in the discussions concerning the consolidation of the two dispatch centers. Wiz stated</p>	

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	<p>that from the SERS Director’s perspective and due to the fact that he is both technical and has been customer service oriented most of his life and having been in this industry for a long time he said that the com centers are looking at consolidating, which may or may not happen. He noted that this may or may not include SERS in one form or another, however, as the com centers are looking at consolidating Wiz said that he thinks it’s important that there is somebody from SERS involved to discuss with what their decisions mean for the radio system and the operation of the system. The question is, would the group decide something that SERS as a stand-alone operation cannot support for technical or other reasons or is there something that SERS can bring to the table that provides other solutions to obtain a similar result? Wiz said he feels SERS could bring some perspective to the com centers in those discussions. Jerry said that he felt even with the way CT is headed it may end up changing course and he felt that it may make sense for CT to also have a representative in the discussion. Jon said he and Jerry are on the CT board and so that is something that can also be discussed outside of this conversation. Kurt Mills asked to offer several comments; one is that the consolidation discussions that are underway is the third time discussions have happened between the two PSAPs. Kurt said that he feels confident saying that none of the discussions that the PSAP’s are having would create a burden for the SERS organization and so wanted to respond to that remark. He stated that the group is conscious of the role SERS plays and how critical it is to the success of public safety and the County in general. The motion passed with one opposed.</p> <p>Murray suggested to Mayor Nehring that as things move forward that within the process it may make sense to utilize the Governance Committee to determine who should sit at the table during the com center discussions so that party can be mindful of SERS interests during that time. Steve Jensen said that at this point all SERS is doing is asking to sit at the table and be involved in the conversation. He stated that SERS still would need agreement from the com centers before SERS would be allowed to participate. Jon said that he will reach out to the com centers requesting SERS be allowed to participate in the com center discussions.</p>	<p>Motion Approved</p>
<p>Executive Session</p>	<p><u>Executive Session</u>: Jon Nehring stated that there is need for an Executive Session. He asked that Brad Cattle to address the reasoning for the Executive Session. Brad Cattle announced that the Board will enter into an Executive Session that will last for 15 minutes which will begin at 11:10 a.m. and will continue until 11:25 a.m. The Executive Session is for the purpose of receiving legal advice on two potential legal proceedings that the SERS organization may come be involved in. At the conclusion of the Executive Session there will no announcements and there will be no actions taken and the Board meeting will be adjourned at that time.</p>	
<p>Miscellaneous</p>		

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Upcoming Issues	<ul style="list-style-type: none"> ▪ <i>Update to the Maintenance and Operations Standards</i> ▪ <i>Replacement Reserves Purchases to Extend Life of System</i> 	
Adjourn	The meeting adjourned at 11:26 a.m.	